6757i CT RP Phone

Installation Guide

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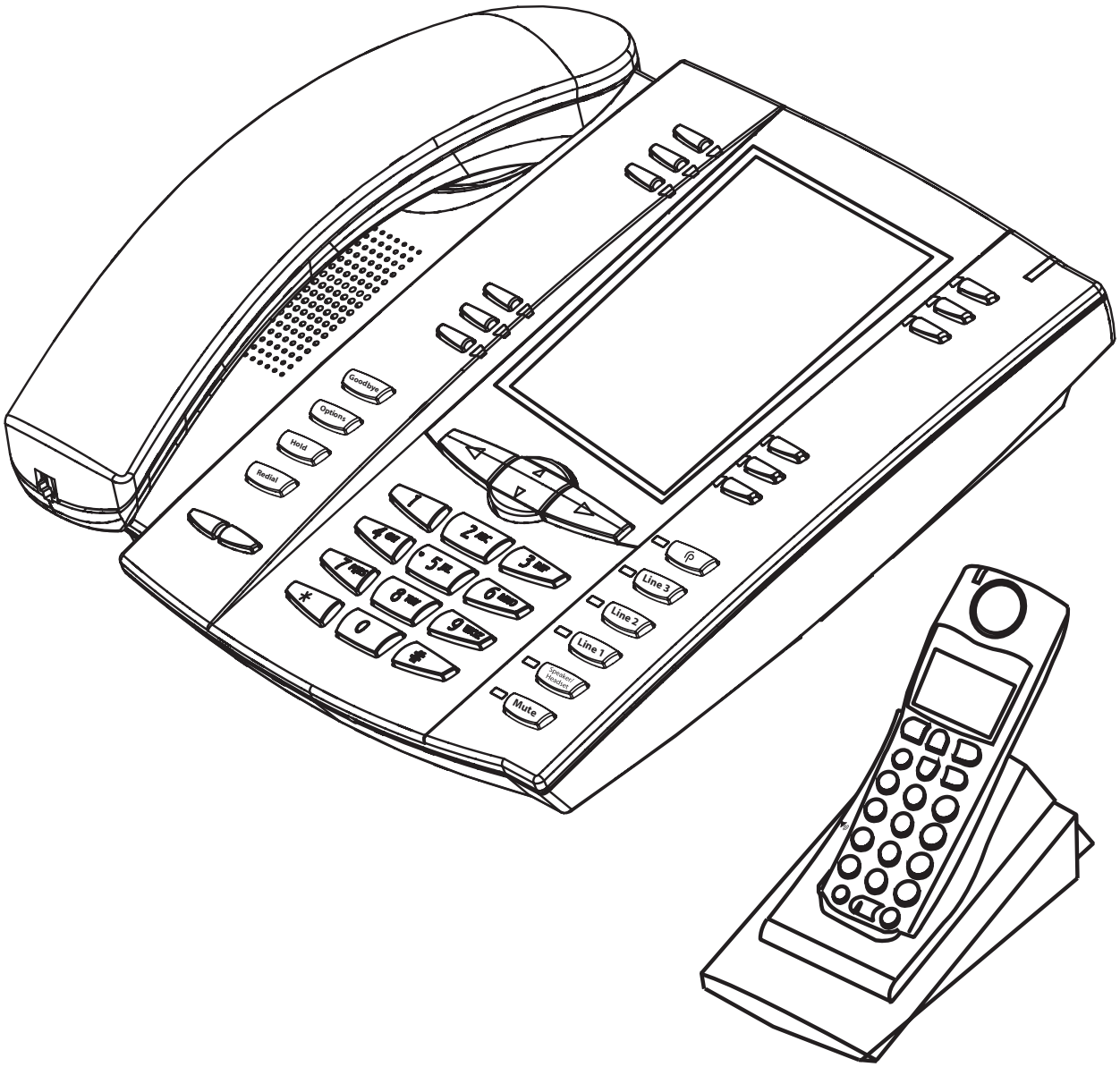
Rev 00



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⚠ **Warning**: Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

⚠ **Warning**: This equipment complies with FCC and IC RF radiation exposure limits set forth for an uncontrolled environment. This device must be operated such that; a minimum separation distance of at least 20cm is maintained between the radiator (antenna) & user's/nearby people's body at all times and it must not be co-located or operating in conjunction with any other antenna or transmitter.

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Table of Contents

Software License Agreement iii

Introduction 1

- Phone Features – 6757i CT RP Base Unit 1
- Phone Features – 6757i CT RP Cordless Handset 1
- Requirements 2
- About This Guide 2

Safety Information (6757i CT RP and handset) 3

- Handset and Base Station 3
- Batteries 3

Phone Parts 5

- Optional Accessories for 6757i CT RP (Not Included) 6

Key Panels and Descriptions 7

- Base Unit Key Panel 7
- Base Unit Key Description 8
- Handset Key Panel 10
- Handset Key Description 10

Installation and Setup – 6757i CT RP Base Unit 12

- Direct or Shared Network Connection 12
- Connecting to the Network and to Power 14
- Connecting a Handset or Headset 16
- Desk or Wall Installation 17

Installation and Setup – 6757i CT RP Cordless Handset 19

- Charging Cradle 19
- Battery Installation and Charging 19
- Belt Clip 20
- Using a Headset with your Telephone 20
- Battery Status Icons 20

Customizing your 6757i CT RP Base Unit 21

- Response Point Assistant 21
- Phone User Interface 22
- Aastra Web User Interface 23

Customizing your 6757i CT RP Cordless Handset 27

- Language 27
- Ring Tone 27
- Call Timer 27
- Vibrate 28
- Key Lock 28
- Backlight 28
- Silent Alert 28

Other Phone Features (6757i CT RP Base Unit) 29

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Table of Contents

Adjusting the Volume 29
Status Lights (LEDs) 29
Call Timer 29
Softkeys 30
Line/Call Appearance Keys 30
Using a Headset with your Telephone 30

Other Phone Features (6757i CT RP Handset) 32

Adjusting the Volume 32
Handset Status Light (LED) 32
Alerter Tones 32

Model M670i and M675i Expansion Modules 33

Installing the M670i or M675i 34

Troubleshooting Solutions 36

Limited Warranty 37

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Introduction

Congratulations on your purchase of the Model 6757i CT RP Phone Phone! The 6757i CT RP communicates over an IP network and offers a cordless extension, allowing you to place and receive calls in the same manner as a regular business telephone. The 6757i CT RP has been specifically designed to operate as part of the AastraLink RP solution, a phone system that offers breakthrough voice-activated user interface, simplified setup and user management, and effortless mobility, powered by Microsoft® Response Point™.

Phone Features – 6757i CT RP Base Unit

- 11 line graphical LCD screen (144 x 128 pixels) with white backlight
- 12 multi-functional softkeys

  - 6 Top Keys: programmable static softkeys (up to 10 programmable functions)

  - 6 Bottom Keys: programmable state-based softkeys (up to 20 programmable functions)
- 3 call appearance lines with LEDs
- Supports up to 9 call lines
- Full-duplex speakerphone for handsfree calls
- Headset support (modular connector)
- Built-in-two-port, 10/100 Ethernet switch - lets you share a connection with your computer.
- Inline power support (based on 802.3af standard) which eliminates power adapters.
- AC power adapter (included)

Phone Features – 6757i CT RP Cordless Handset

- 5 line backlit display screen
- 2 multi-functional softkeys
- Programmable function key supports up to 14 functions
- Vibration Alerter
- Headset Jack
- Desk charging stand

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Requirements

The 6757i CT RP Phone requires the following environment:

- An account on an AastraLink RP phone system powered by Microsoft Response Point.
- Ethernet/Fast Ethernet LAN (10/100 Mb).
- Category 5/5e straight through cabling.
- Power over Ethernet (PoE) inline power injector (optional accessory - necessary only if your network provides no inline power and if you do not use the IP Phone's power adapter).

About This Guide

This manual describes how to physically set up your new 6757i CT RP. It includes the Base Unit and Handset safety information. For regulatory information about the 6757i CT RP phone, see the "Regulatory Compliance and Safety Information" sheet included in your package.

Not all features listed are available by default and some may depend on your phone system or service provider. Contact your system administrator if you have any questions on what features and services are available to you on your system. This guide complements the *AastraLink RP Administrator Guide* and the *Aastra 6757i CT RP User Guide*.

AastraLink Administrator Guide – is designed for network administrators, system administrators, developers and partners who need information on installing this product on an IP network.

Aastra 6757i CT RP Phone User Guide – explains the most commonly used IP telephone features for an end user.

These guides along with release notes, system updates, etc. can be downloaded from our Web site at www.aastratelecom.com/IPPhones.

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Safety Information (6757i CT RP and handset)

Prior to installing and using the 6757i CT RP and handset, please read the following important safety information.

⚠ **Warning**: Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

⚠ **Warning**: This equipment complies with FCC and IC RF radiation exposure limits set forth for an uncontrolled environment. This device must be operated such that; a minimum separation distance of at least 20cm is maintained between the radiator (antenna) & user's/nearby people's body at all times and it must not be co-located or operating in conjunction with any other antenna or transmitter.

Handset and Base Station

DO NOT:

- Use this handset near medical equipment such as pacemakers.
- Place the handset in areas subject to explosive hazards, flammable liquids or gases.
- Set up and use the handset close to devices that emit electromagnetic fields (i.e. electric motors, household appliances, fluorescent lamps, computers, radios, televisions, VCR's, DVD's etc.) Operation of the handset could be adversely affected if exposed to such fields and, at minimum, subject to interference and poorer quality voice communication.
- Locate the handset and base station near water, moisture, damp areas, heat sources, direct sunlight, areas with excessive dust, vibration or temperature extremes.
- Clean the handset using any chemical or commercial cleaner. Use only an anti-static or soft moistened cloth to clean the handset. Disconnect the charger stand prior to cleaning.

Note: Privacy of communications may not be ensured when using this phone. The base station transmitter, which is built in to the desk phone, must be installed to provide a separation distance of at least 20 cm from all persons.

Batteries

Please observe the following guidelines when dealing with the batteries:

- Never tamper with or dismantle the battery pack
- Avoid touching the battery contacts
- If necessary, clean the contacts with a damp cloth
- Protect the battery contacts from contact with any metal objects
- Never immerse batteries in water or throw them into a fire

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When setting up the phone:

- Use only the rechargeable batteries supplied with this product
- Follow the battery installation instructions included with this guide

Note: That it takes two to three charging cycles for the batteries to reach their fully charged state.

- Charge the batteries using only the charger stand supplied with this product

In operation:

- It is normal for the batteries to become warm when charging.
- Discharge the batteries from time to time to prolong their service life. To do this, do not place the phone back into the charger stand until the batteries are completely or almost completely discharged. The battery icon on the display will indicate when the batteries are low and an alert tone is sounded every three minutes.
- Only use batteries and charging units approved by the manufacturer.
- If you do not intend to use the phone for an extended period, the batteries should be removed from the handset.
- Store batteries at room temperature. Above average temperatures tend to reduce the service life of batteries.
- Do not throw away or incinerate used batteries. Take them to an appropriate collection point for recycling or send them back to your supplier or distributor.

The batteries included with the 6757i CT RP handset are designed to provide up to four hours talk time and ninety six hours standby time. Actual battery performance can be affected by a wide variety of environmental and user factors.

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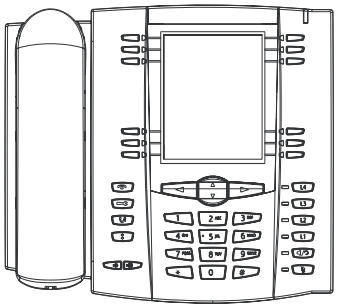
Phone Parts

When you unpack your phone, you should ensure that you have all of the following items. If any part is missing, contact the supplier of your phone.

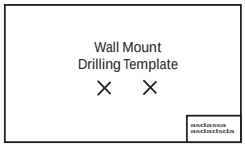
6757i CT RP Phone



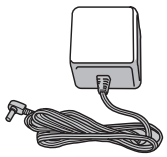
Telephone Base

Handset

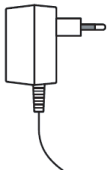
Handset Cord



Wall Mount
Drilling Template



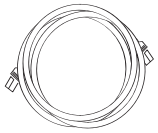
Power Adapter
(for Base Unit)



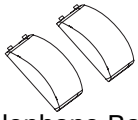
Power Adapter
(for charging cradle)

Belt Clip

Screws and
Anchors for
Wall Mounting



Ethernet Cable

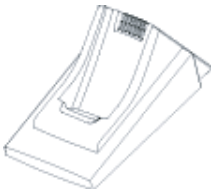


Telephone Base
Desk Legs

6757i CT RP
Cordless Handset

6757i CT RP
Installation Guide

Battery



Charging Cradle
for Handset

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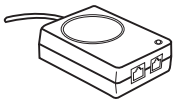
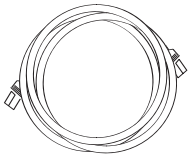
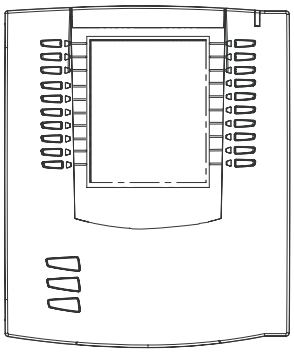
Optional Accessories for 6757i CT RP (Not Included)



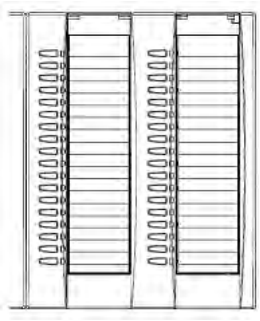
PoE (Power over Ethernet) Inline Power Injector



Additional Ethernet Cable (category 5/5e straight through cable)



Model M675i Expansion Module



Model M670i Expansion Module

A PoE (Power over Ethernet) inline power injector supplies 48v power to the 6757i CT RP through the Ethernet Cable on pins 4 & 5 and 7 & 8.

⚠ **Warning:** Do not use this PoE inline power injector to power other devices.

The Model M670i Expansion Module and Model M675i Expansion Module attach to the right side of the 6757i CT RP phone. Model M670i provides 36 additional softkeys for the phone. Model M675i provides 60 additional softkeys. For more information about the expansion modules, see the section, Model M670i and M675i Expansion Modules on page page 33.

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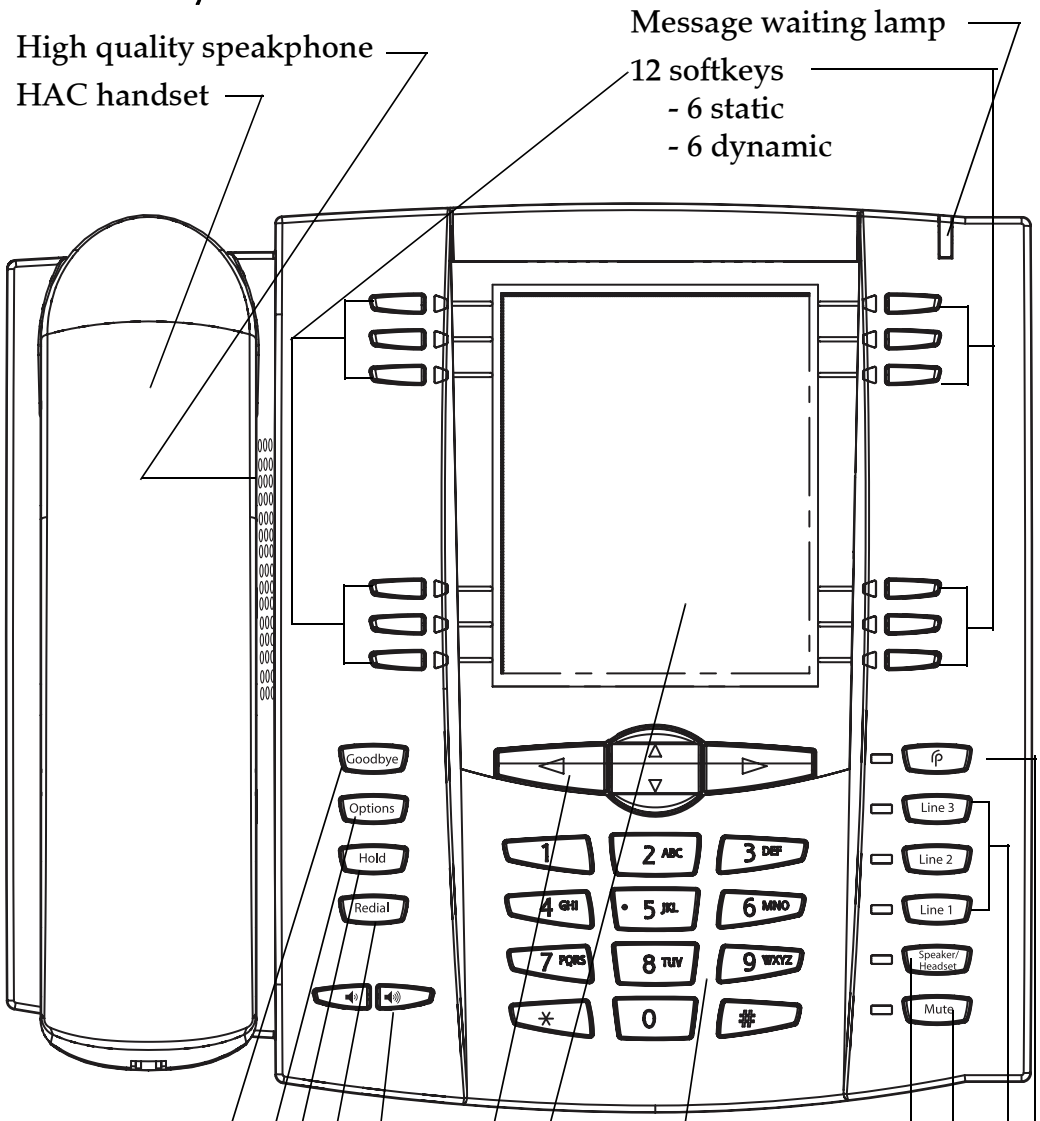
Key Panels and Descriptions

Base Unit Key Panel



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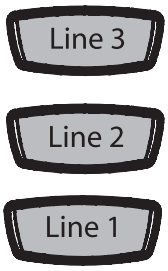
Base Unit Key Description

Keys	Key Description
	Goodbye key - Ends an active call. The Goodbye key also exits an open list, such as the Options List, without saving changes.
	Options key - Accesses options to customize your phone. Your System Administrator may have already customized some of your settings. Check with your System Administrator before changing the administrator-only options.
	Hold key - Places an active call on hold. To retrieve a held call, press the call appearance button beside the light that is flashing.
	Redial key - Redials up to 100 previously dialed numbers. Pressing the Redial key twice simultaneously redials the last dialed number.
	Volume control keys - Adjusts the volume for the handset, headset, ringer, and handsfree speaker. See "Adjusting the Volume" on page 29 for more information.
	Response Point key -Allows you to access the Microsoft Response Point voice-activated dialing options.
	**Line/Call Appearance key** - Connects you to a line or call. The Aastra 6757i CT RP phone supports up to 3 line keys.
	Speaker/Headset key - Activates Handsfree for making and receiving calls without lifting the handset. When the audio mode option is set, this key is used to switch between a headset and the handsfree speakerphone. See **"Customizing your 6757i CT RP Base Unit"** on page 21 for more information.
	Mute key - Mutes the microphone so that your caller cannot hear you (the light indicator flashes when the microphone is on mute).

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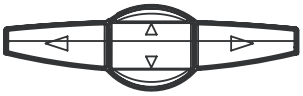
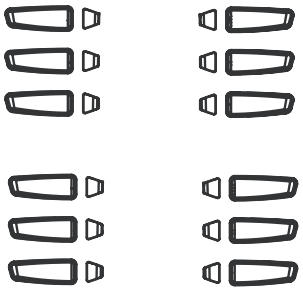
Keys	Key Description
	**Navigation keys** - Pressing the UP and DOWN arrow keys lets you view different status and text messages on the LCD display (if there is more than 1 line of status/text messages). These buttons also let you scroll through menu selections, such as the Options List. Pressing the LEFT and RIGHT arrow keys lets you view the different line/call appearances. While in the Options List, these keys allow you to exit or enter the current option. When you are editing entries on the display, pressing the LEFT arrow key erases the character on the left; pressing the RIGHT arrow key sets the option.
	**Softkeys** - 12 softkeys on the 6757i CT RP Phone. - 6 Top Keys: programmable static softkeys (up to 10 programmable functions) - 6 Bottom Keys: programmable state-based softkeys (up to 20 programmable functions) These keys also perform as follows: • **Callers list key** - Accesses the last 200 calls received. • **Conference key** - Begins a conference call with the active call. • **Xfer Key** - Transfers the active call to another number. • **Directory Key** - Displays up to 200 names and phone numbers (stored in alphabetical order) **Note**: For more information about programming the softkeys to perform specific functions, see the *Aastra Model 6757i CT RP User Guide*.

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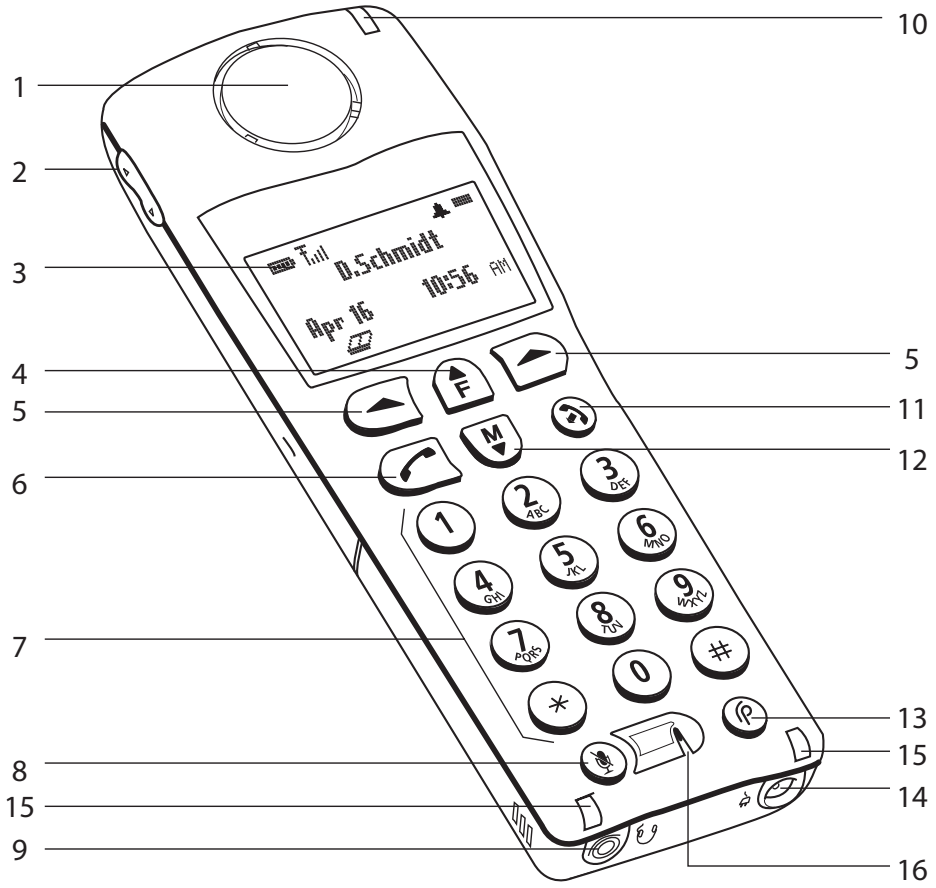
Handset Key Panel



Handset Key Description

Function #	Function Description
1	**Receiver**
2	**Volume key** • During Ringing: Adjusts ringer volume • During a call: Adjusts receiver volume • During text mode (not in a call): Moves cursor right/left
3	**Display**
4	**Features *f* Key List** • Access key to the programmed Feature Key List • Scrolls up when in the various lists • Adds a space during editing
5	**Softkeys** • Activates feature or option shown on the display above the keys

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Function #	Function Description
6	**Call key** • Used to obtain dial tone • Also used as a Hold key
7	**Dial Pad**
8	**Mute Key** • When used, prevents the caller from hearing you
9	**Headset Jack**
10	**Status Light**
11	**Release key** • To end calls and go on hook • Exits Menu and the various lists
12	**Menu Key** • Access key to the different Options • Scrolls down when in the various lists • Used as Backspace during editing
13	**Response Point Key** • Access key to the Microsoft Response Point voice-activated dialing options.
14	**Charging Jack**
15	**Charging Contacts**
16	**Microphone**

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Installation and Setup – 6757i CT RP Base Unit

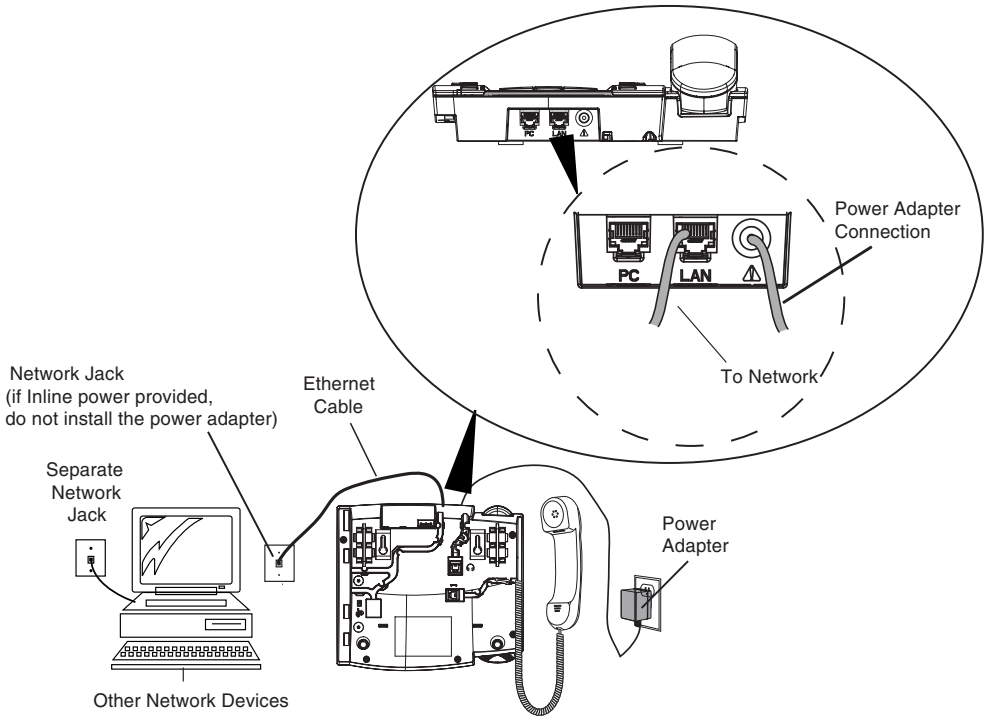
The 6757i CT RP base unit can be setup to share a network connection with another network device. Power can be provided by an AC adapter, an 802.3af compliant network power source or with a PoE inline power injector (optional accessory). It can also be installed on a desk or mounted on the wall. If your System Administrator has already set up your phone on the server, the Response Point server will automatically provide all required configuration to your phone as soon as it is connected to the network. Please refer to the *Getting Started Guid*e or contact your System Administrator for further information.

Direct or Shared Network Connection

The phone can be set up as a direct network connection to the Ethernet wall jack or as a shared network connection as a pass-through if connecting a computer or another network device to the phone.

Direct Network Connection

Located at the top of the phone are two fully switched 10/100 Mbps Ethernet cable ports. The port marked with **LAN** is used to connect the phone to the network, as well as provide power to your phone (if required). See the section **"Connecting to the Network and to Power"** on page 14 for more information.



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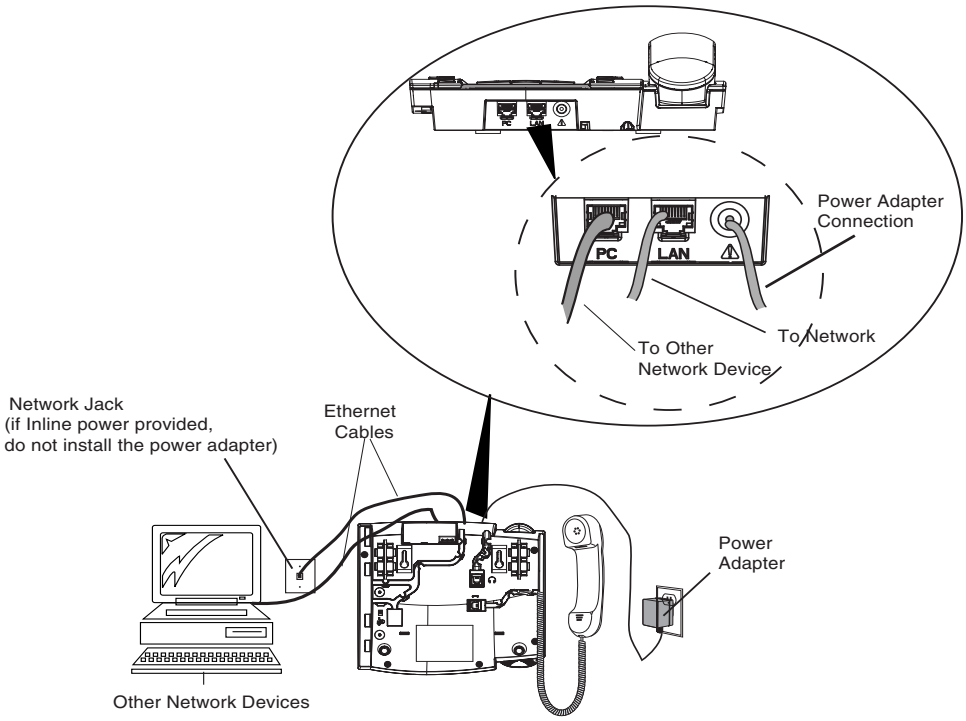
Shared Network Connection

To connect a network device (such as a computer) to the phone, connect an Ethernet cable into the network port on the top of the phone marked **PC**. Plug the other end of the Ethernet cable into the network port on the network device with which you are sharing the network connection.



Note: The **PC** jack on the 6757i CT RP does not supply inline power onto other network devices. All Ethernet cables used must be category 5/5e straight-through cables, such as the cable provided with your phone

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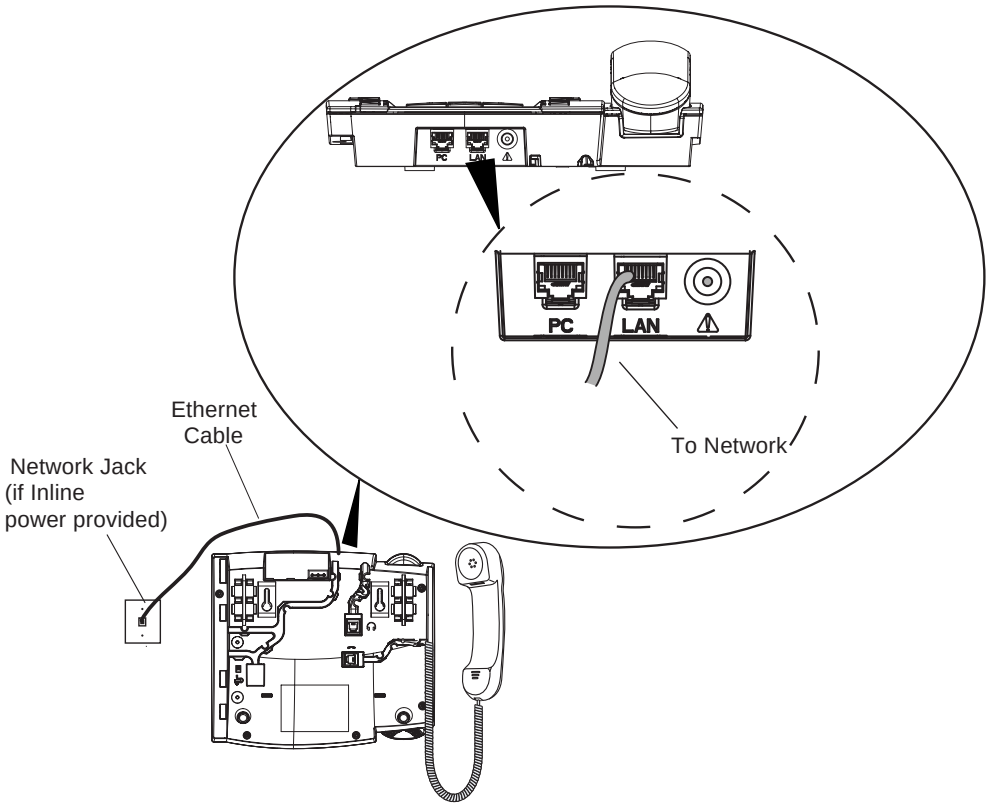
Connecting to the Network and to Power

Inline Power Provided

If your network provides 802.3af compliant in-line power, the phone is powered through the network.

1. On the top of your phone, connect the Ethernet cable (provided with your phone) into the network port marked with **LAN**.
2. Plug the other end of the Ethernet cable directly into the network jack on the wall.



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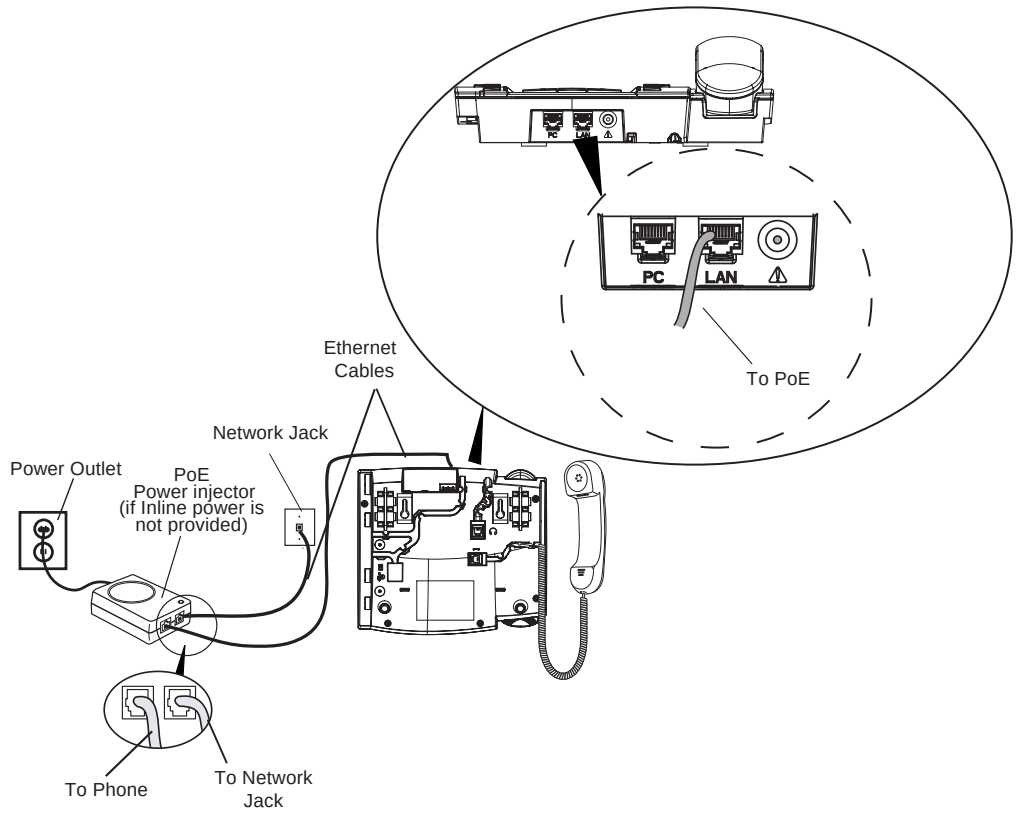
Inline Power Not Provided

If your network does not provide 802.3af compliant in-line power, you need to install the supplied AC adapter or the PoE inline power injector (optional accessory).

1. On the top of your phone, connect the Ethernet cable (provided with your phone) into the network port marked with **LAN**.
2. On the PoE power injector, plug the other end of the Ethernet cable into the network jack marked as indicated in the following illustration.
3. On the PoE power injector, connect an additional Ethernet cable into the network port as indicated in the following illustration..
4. Plug the other end of the Ethernet cable into the network jack on the wall.
5. Plug the PoE power injector into a power outlet.



Note: You should connect the power supply to a surge protector or power bar. All Ethernet cables used must be category 5/5e straight-through cables, such as the cable provided with your phone.

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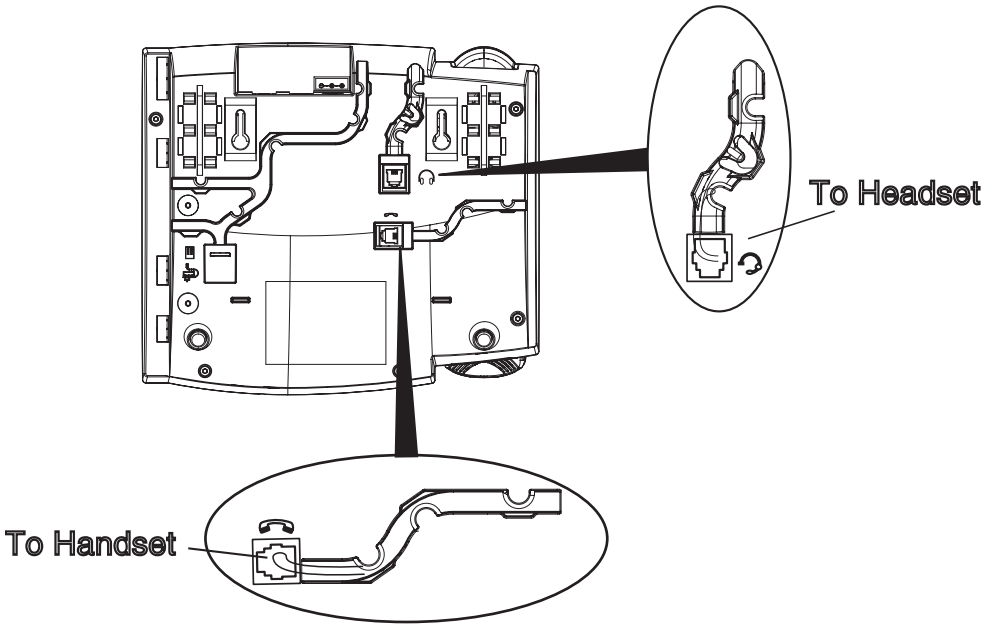
Connecting a Handset or Headset

Handset

Turn the phone over and locate the handset jack marked . Insert one end of handset cord into the jack until it clicks into place. Then route the handset cord through the groove as shown in the illustration below. Attach the handset to the other end of the handset cord.



Headset (Optional)

Turn the phone over and locate the headset jack marked . Insert the headset cord into the jack until it clicks into place. Then route the headset cord through the groove as shown in the above illustration.

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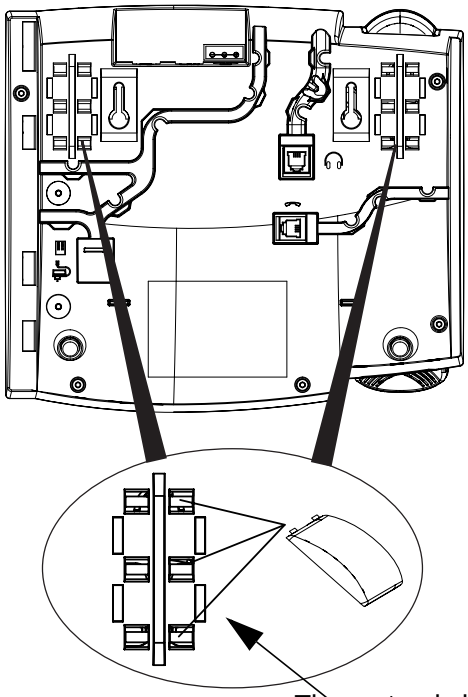
Desk or Wall Installation

Install on the Desk

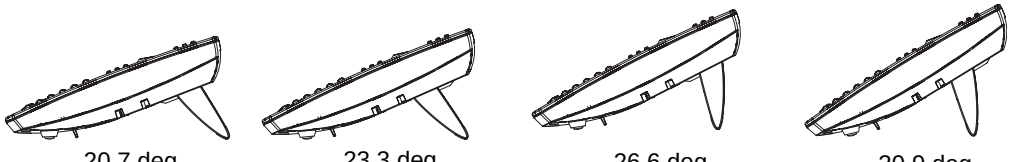
The desk installation for the 6757i CT RP phone consists of two legs that attach to the back of the phone near the top corners. A total of four different viewing angles allows users to personalize their phone viewing preference.

Attach each leg by inserting the tabs on the leg into the slots on the bottom of the phone. There are three pair of leg slots on each corner of the phone; each leg uses two pairs (1&2, or 2&3) giving two leg positions designating different viewing angles. Furthermore, the legs can be reversed which offer two additional viewing angles.

For a higher viewing angle, use the second and third slots from the top. For a lower viewing angle, use the first and second slots from the top. Then push the stand towards the phone until it snaps into place.



Three stand slot locations for customizing the height of the desk phone.



20.7 deg. Incline Angle

23.3 deg. Incline Angle

26.6 deg. Incline Angle

30.9 deg. Incline Angle

Four Different Viewing Angles

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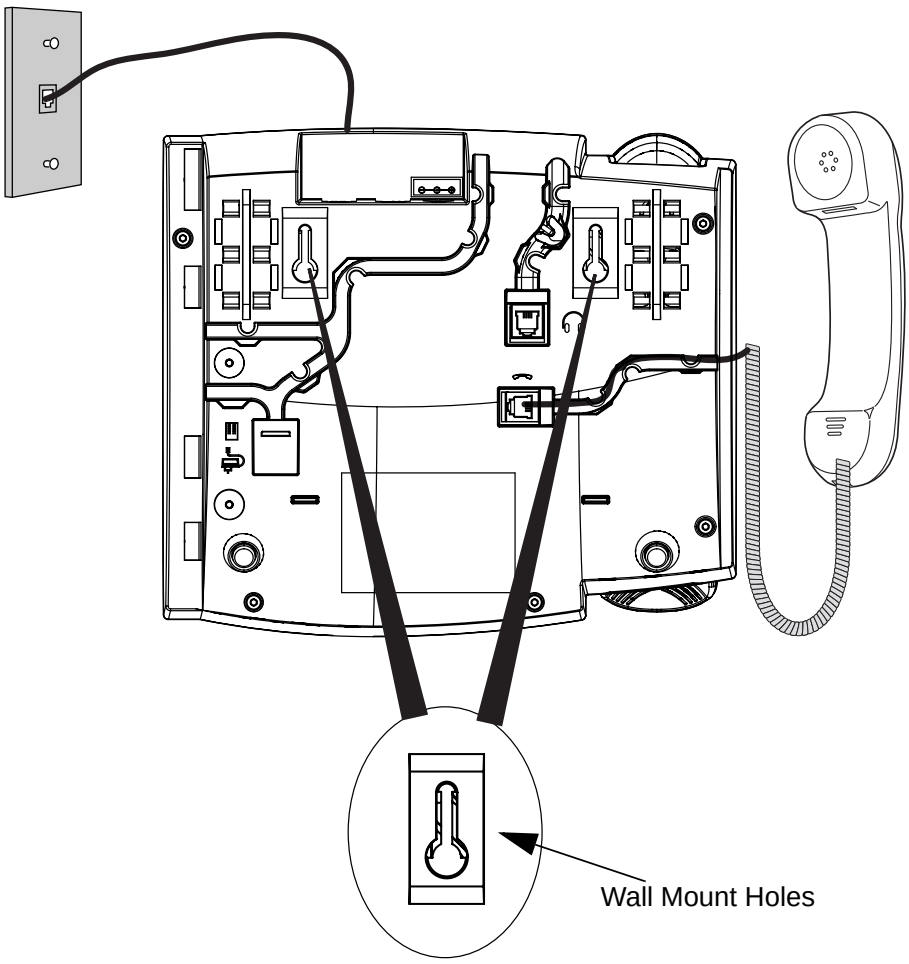
Install on the Wall

The 6757i CT RP phone has two pre-drilled wall mounting holes on the back of the phone. Using the provided wall mount drilling template, locate and mark the position for the mounting screws on the wall. Depending on the wall type, you may need to use wall anchors. Both the screws and wall anchors are included with your phone.

Place the wall mount holes on the phone over the screw heads on the wall and pull down to lock the phone in.



Note: You may wish to purchase a short Ethernet cable from a local supplier for a wall installation. Also, if 802.3af compliant in-line power is not provided on your network, and you are installing the 6757i CT RP base unit on a wall using a PoE in-line power injector, you may also wish to use an equivalent flat Ethernet cable rather than the one provided.

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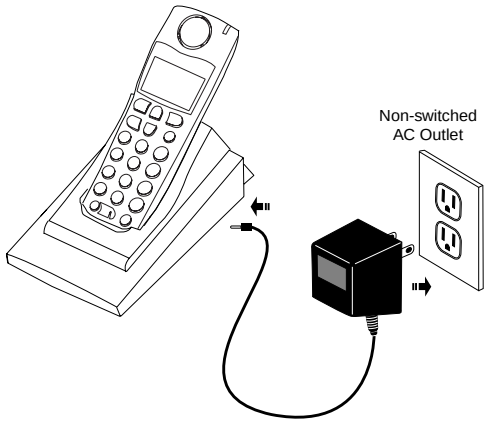
Installation and Setup – 6757i CT RP Cordless Handset

There are two steps involved in setting up the 6757i CT RP cordless handset. The charging cradle needs to be plugged in and the batteries need to be installed in the handset.

Charging Cradle

The charging cradle is designed to be placed on a desk or any appropriate flat surface. To set up the charging cradle:

1. Plug the modular cord of the power adapter into the jack on the bottom of the cradle. Route the cord through the retaining tabs of the molded cord slot. Verify the cradle rests on all four feet and doesn't wobble.
2. Plug the other end of the power adapter into a non-switched AC outlet. It is recommended that the adapter should not be plugged into an electrical power bar and should be the only item plugged into the AC outlet.



Battery Installation and Charging

The handset is powered by a nickel metal hydride battery pack. To install and charge the battery:

1. Place the battery pack in the battery compartment with the connector wires pointing towards the bottom of the handset
2. Connect the battery terminal wire to the charging pins within the battery compartment
3. Slide the cover of the battery compartment from the bottom of the handset until it locks into place
4. Place the handset, face up, in the charging cradle. The handset should easily slide into the charging cradle. If it does not, check the battery compartment cover to ensure it is properly closed.
5. Check the battery icon on the handset screen to confirm that it is blinking and that the battery is properly charging.

The cordless handset is automatically "factory paired" to the base station and will establish contact with the base station once both units have been successfully installed. This connection can be verified by checking for the presence of the Reception range icon beside the battery icon on the handset screen.

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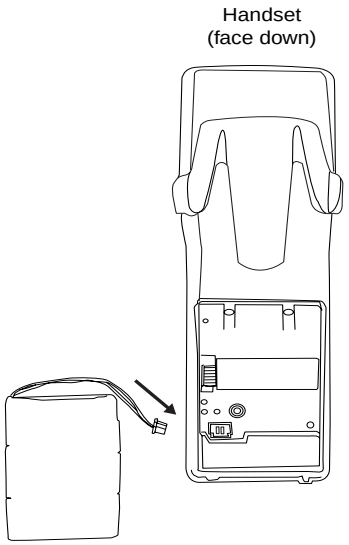
Note: The battery must be charged for a minimum of six hours prior to initial usage of the handset.



Belt Clip

To install the belt clip, snap one arm of the clip into the slot on the side of the handset and then slide the other arm into the slot on the other side of the handset until it snaps into place.

Using a Headset with your Telephone

The 6757i CT RP cordless handset accepts headsets through the jack on the bottom of the handset. Contact your telephone equipment retailer or distributor to purchase a compatible headset. Customers should read and observe all safety recommendations contained in headset operating guides when using any headset.

Battery Status Icons

The display provides “at a glance” information on the handset battery:

	The bars indicate the battery charge level — 4 for full, needs recharging when only 1 bar appears.
	The bars will flash when the battery is being recharged on the charger stand.

Note: The handset is designed to recharge the batteries automatically, when required and placed on the charger stand. The battery icon will not flash and the handset does not charge every time it is placed on the stand. If a defective battery is replaced, then the battery icon is not identified until the new battery is charged for at least 2 minutes.

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Customizing your 6757i CT RP Base Unit

There is a list of configuration options, accessed by pressing the Options key on the phone. In addition, several features can be configured using the Microsoft Response Point Assistant software on your computer. You can access some of these options via the Aastra Web User Interface also.

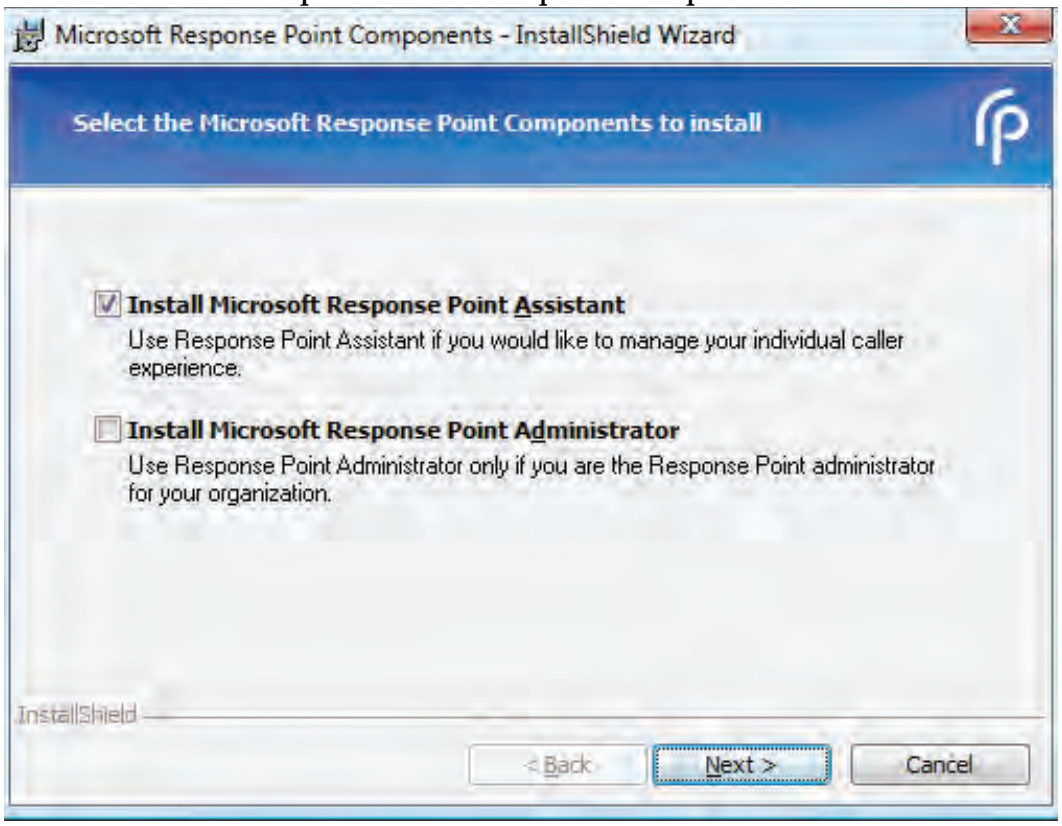
Response Point Assistant

In order to use the Response Point Assistant, you must first install the program on our computer. Once you have the Response Point program installed you can use the program to change your phone options at any time.

Installing the Response Point Assistant

1. Insert the Response Point CD.

   The Microsoft Response Point Setup wizard opens.


Microsoft Response Point Components - InstallShield Wizard
Select the Microsoft Response Point Components to install
Install Microsoft Response Point Assistant
Use Response Point Assistant if you would like to manage your individual caller experience.
Install Microsoft Response Point Administrator
Use Response Point Administrator only if you are the Response Point administrator for your organization.
InstallShield
< Back
Next >
Cancel

2. Select **Install Microsoft Response Point Assistant**, and click **Next**.
3. On each page, click **Next** to move to the following page of the wizard.
4. When you reach the last page of the wizard, click **Finish**.

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Starting the Response Point Assistant

1. On the Start menu, point to **All Programs** and click **Microsoft Response Point Assistant**.

   The Response Point Assistant opens.

2. In the **Extension number** box, type your extension number.
3. In the **Password** box, type your password. The default is *9999*.
4. If necessary, select a base unit from the list.
5. Click **Log On.**

Click **Help** for assistance on the options available to you within Response Point Assistant.

Contact your system administrator or refer to the *Aastra* 6757i CT RP *User Guide* for additional information on the Response Point Assistant.

Phone User Interface

1. Press the Options key Options on the phone to enter the options list.
2. To go to an **Option,** use △ and ▽ to scroll through the list, or press the number corresponding to the **Option**.
3. Press the Show softkey, the ▷ button, or press the digit number of the corresponding option to select an option.
4. Use the softkeys to change a selected option.
5. Press the Done softkey at any time to exit the option and save the change.
6. Press the Cancel softkey, the ◁ button, or the Goodbye button at any time

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to exit without saving changes.

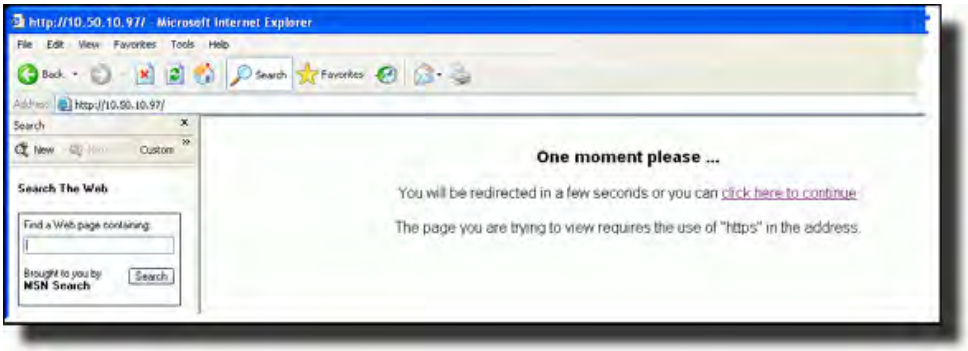
Aastra Web User Interface

You can use the following procedure to access the phone options using the Aastra Web User Interface.

Aastra Web User Interface

1. Open your web browser and enter the phone's IP address or host name into the address field.

   If the browser is using HTTP, the following redirect screen displays, followed by the "Security Alert" window. This process redirects HTTP to use HTTPS for a more secure connection..


http://10.50.10.97/ - Microsoft Internet Explorer
One moment please ...
You will be redirected in a few seconds or you can click here to continue
The page you are trying to view requires the use of "https" in the address.

Security Alert
Information you exchange with this site cannot be viewed or changed by others. However, there is a problem with the site's security certificate.
The security certificate was issued by a company you have not chosen to trust. View the certificate to determine whether you want to trust the certifying authority.
The security certificate date is valid.
The name on the security certificate is invalid or does not match the name of the site
Do you want to proceed?
Yes
No
View Certificate

2. Click **YES** to accept the certificate
3. At the prompt, enter your username and password and click OK. The Network Status window displays for the IP phone you are accessing.

Note: For a user, the default user name is "**user**" and the password field is left blank.

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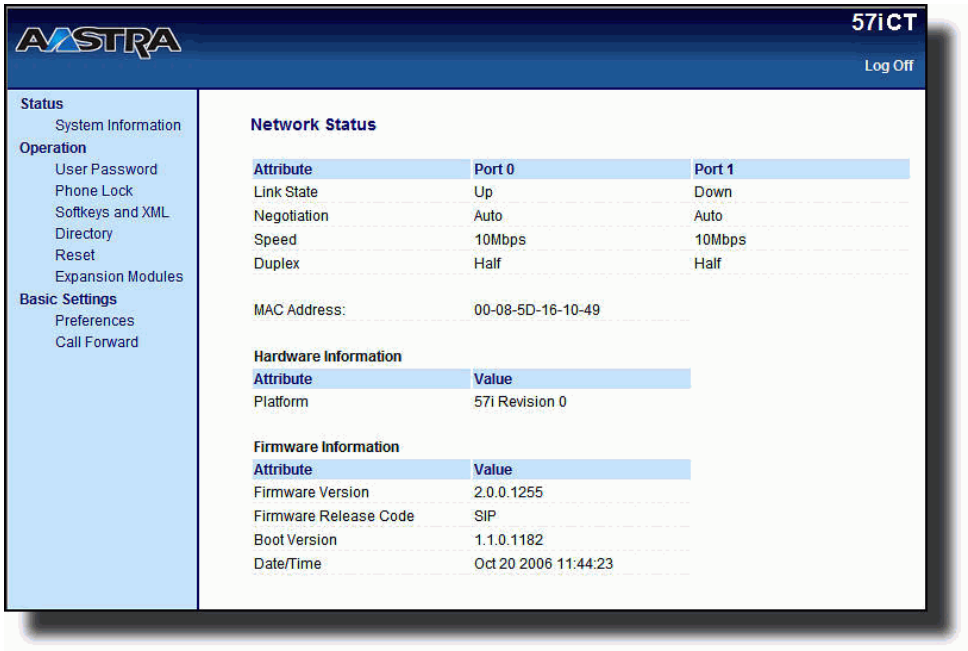
The Network Status window displays for the IP phone you are accessing.



4. You can logout of the Aastra Web User Interface at any time by clicking **Log Off**.

The following categories display in the side menu of the Aastra Web User Interface: **Status, Operation, Basic Settings**.

Reference

For more information about changing your options using the Aastra Web User Interface, see the *Aastra Model* 6757i CT RP *Phone User Guide*.

Language

Select a language that you would like your phone to use for displaying prompts and menus.

Note: Supported languages may vary depending on configuration. Contact your Network Administrator for list of available languages.

Set Ring Tone/Tone Set

Use these options to set the preference of ring tone and call progress tones for your phone.

- **Ring Tone**

  Press the `Change` softkey to select one of the five ring tones or silent. Use the volume bar to increase or decrease the ringer volume level.

- **Tone Set**

  Press the `Change` softkey to select one of the seven predefined tone sets for the phone to play country specific call progress tones such as dial tone, ringing tone, busy tone, congestion tone, call waiting tone, and ringing cadence.

Clear Message Waiting

To clear the Message Waiting Light, select the `Clear` softkey. The light will flash again when there are new messages waiting.

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Contrast Level

Use these options to set the preference of contrast level and backlight for your phone.

- **Contrast Level**

  Use the Change softkey to cycle through eight contrast settings, which brighten or darken the display.

- **Backlight**

  Use the Change softkey to cycle through different backlighting options of OFF, ON, or Auto. Auto backlighting sets the phone to turn off the backlighting after a period of inactivity; the idle period is user definable under the Advanced softkey when you select the Auto option. The backlight is turned on with a key press or state change on the phone.

*Live Dialpad**

This option turns the Live Dial Pad mode ON or OFF. With live dial pad ON, the 6757i CT RP phone automatically dials out and turns ON Handsfree mode as soon as a dial pad key or softkey is pressed. With live dial pad OFF, if you dial a number while the phone is on-hook, lifting the receiver or pressing the Speaker/Headset initiates a call to that number. Press the Change softkey to turn ON or OFF the dial pad mode.

*Availability of feature dependant on your phone system or service provider.

Set Audio

The 6757i CT RP allows you to use a handset, a headset, or handsfree to handle incoming and outgoing calls. The audio mode option provides different combinations of these three methods to provide maximum flexibility in handling calls. There are four audio mode options to choose from:

Audio Mode Option	Description
Speaker	This is the default setting. Calls can be made or received using the handset or handsfree speakerphone. In handset audio mode, pressing the Speaker/Headset button on the phone switches to handsfree speakerphone. In Speaker audio mode, lift the handset to switch to the handset.
Headset	Choose this setting if you want to make or receive all calls using a handset or headset. Calls can be switched from the handset to headset by pressing the Speaker/Headset button on the phone. To switch from the headset to the handset, lift the handset.
Speaker/Headset	Incoming calls are sent to the handsfree speakerphone first when the Speaker/Headset button is pressed. By pressing the button again, you can switch back and forth between the handsfree speakerphone and the headset. At anytime, lifting the handset switches back to the handset from either the handsfree speakerphone or the headset.

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Audio Mode Option	Description
Headset/Speaker	Incoming calls are sent to the headset first when the Speaker/Headset button is pressed. By pressing the button again, you can switch back and forth between the headset and the handsfree speakerphone. At anytime, lifting the handset switches back to the handset from either the headset or the handsfree speakerphone.

Headset Mic Volume

To adjust the headset microphone volume, press Advanced after selecting the audio option, and then select the **Low**, **Medium**, or **High** volume level.

Network

This is a system administrator level-only option, and requires a password to access. See the *AastraLink RP Administrator Guide* for details.

SIP Settings

This is a system administrator level-only option, and requires a password to access. See the *AastraLink RP Administrator Guide* for details.

Phone Status

This option allows you to:

- View your network status including your phone's IP and MAC address
- View your firmware version
- Restart your phone

There is also a system administrator level-only option to reset the phone to factory default settings. See your system administrator for details.

User Password

Use this option to change your user password. Valid values for entering a password are 0 to 4294967295 (integers only; symbols and alpha characters are not allowed). Default password is an empty string "" (field is blank).

Phone Lock

Use this option to lock the phone from unauthorized users. When the phone is locked, users are unable to dial from the phone unless it has been unlocked. To unlock the phone, press the Options button and enter either the user or administrator password.

Note: While the phone is locked, only emergency number dialing is permitted. The default permissible emergency numbers are 911, 999, 112, and 110; this is configurable via the Web User Interface or configuration file.

Hint: To quickly lock your phone, press the Options button followed by the * key.

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Customizing your 6757i CT RP Cordless Handset

There are 10 phone configuration options available on the handset. Highlighted in this guide are those options related to basic handset operations. To learn more about all configuration options, please consult the *Aastra 6757i CT RP User Guide*.

To access the options list:

1. Press the **M** key when the phone is not in use — the display will indicate `Use ▲▼ to view`. Use the ▲ and ▼ keys for scrolling.
2. Press ⏻ key to quit at any time and to return to the main idle display screen.

Note: The Menu and Options display revert to the regular idle mode display if no action/activity is initiated within 20 seconds.

Language

The 6757i CT RP cordless handset offers a choice of English, French and Spanish display languages. The default language setting is English. The language display in use is always identified with a check mark.

To change the display language, follow the display menu prompts using the two softkeys as required to change, cancel or select a language option. The display will always show `–confirmed–` when the selection is changed.

- Pressing the `Cancel` softkey will return you to the previous display.
- Pressing the ⏻ key will return you to the main idle display screen.

Ring Tone

The 6757i CT RP cordless handset offers the choice of four different ring tones.

To change the ring tone, follow the display menu prompts using the two softkeys as required to change, cancel or select a ring tone. Each of the four ring tones can be heard prior to selection. The display will always show `–confirmed–` to indicate when a selection has been made.

- Pressing the `Cancel` softkey returns you to the options list.
- Pressing the ⏻ key returns you to the main idle display screen.

Call Timer

The duration of calls can be displayed by using this option. By default, the Call Timer option is always Off.

- To turn the timer on, press the `Change` softkey and the display will indicate `Timer On` and `-confirmed–` and will quickly return to the previous menu display.
- Pressing the ⏻ key will return you to the main idle display screen.

Note: When the call timer is enabled, the timer starts with the commencement of the first call and continues until all other lines have been released. Therefore, the call timer is not usable for call accounting unless the user has only been on one line during the timing interval. The call timer continues to increment even when the call is on hold.

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Vibrate

The Vibrate option allows the 6757i CT RP cordless handset to signal an incoming call by vibrating as well as ringing. By default, this option is always Off.

- To enable this feature, press the Change softkey and the display will indicate Vibrate On and –confirmed– and will quickly return to the previous menu display.
- Once the Vibrate is On, the is shown beside the ringer icon on the top right line of the display.
- Pressing the key will return you to the main idle display screen.

Key Lock

The key lock option enables the user to lock the keypad keys. This prevents accidental activation of the phone while carrying it, putting in a pocket etc.

To lock the keys from the key lock option page:

- Press Change softkey to turn Key lock ON or Off. The screen will display Key lock On or Key lock Off –confirmed–
- Pressing the key will return you to the main idle display screen.

Note: You can activate the Key Lock Off or On by pressing only the **M** key and then the (*) asterisk key.

Backlight

The Backlight option enables the user to have the display diffuser lighted or not when a keypad key is pressed. Press Change softkey to turn Backlight ON or Off.

Once the Backlight option is chosen, the screen will display Backlight On or Backlight Off –confirmed– .

Silent Alert

The Silent Alert option will activate an internal hardware vibrator instead of a regular ringer during an incoming call. By default, the Silent Alert is automatically set to Off.

To activate Silent Alert from the option display:

- Press Change softkey to turn alert On or Off. The display will show –confirmed– and the handset will vibrate if the alert has been turned on
- Once the Alert is On, the is shown on the Top line of the display.

Note: You can active or deactivate the Silent alert by pressing only the key and then the # key. The Ringer Icon does not appear on the display when the Silent alert is On.

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Other Phone Features (6757i CT RP Base Unit)

Adjusting the Volume

Pressing the volume button adjusts the receiver, headset, speaker, and ringer volume.

- To adjust the ringer volume, leave the handset in the cradle and press the volume button while there is no active call. There are 10 settings for the ringer including Off — the display will temporarily indicate the current ringer volume setting.
- To adjust the handset volume, lift the handset and press the volume button while the handset is off hook. The handset will remain at this volume until it is adjusted again.
- To adjust the headset volume, press the volume button while the headset is activated (activate the headset by pressing

; ensure headset audio mode is set). The headset will remain at this volume until it is adjusted again.
- To adjust the speaker volume, press the volume button while the speaker is activated (activate the speaker by pressing

; ensure handsfree speakerphone audio mode is set). The speaker will remain at this volume until it is adjusted again.

Status Lights (LEDs)

The speaker LED, beside the

key, and the Message Waiting Indicator (MWI) LED, on the top right of your phone, provide visual indications of your phone's status.

Speaker LED

Speaker LED Status	Description
ON solid	Indicates a call is on Handsfree (speakerphone)
Slow Flash	Indicates you are using the headset.
Rapid Flash	Indicates the call is muted. Press

to take the call off mute. |

Message Waiting Indicator (MWI)

MWI LED Status	Description
Slow Flash	Indicates you have a message(s).
Rapid Flash	Indicates you have an incoming call.
Even Flash	Indicates one or more calls are on hold.

Call Timer

- When you make or answer a call, the Timer shows the elapsed time of the call.

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Softkeys

The 6757i CT RP has 12 multi-functional softkeys:

- 6 Top Keys: programmable static softkeys (up to 10 programmable functions)
- 6 Bottom Keys: programmable state-based softkeys (up to 20 programmable functions)

These keys are located at the center of the phone on either side of the display panel. You can set these programmable softkeys to perform specific functions.

Line/Call Appearance Keys

The 6757i CT RP has 3 hard/line call appearance keys each with a corresponding status light. Additional line call appearances may also be set up on your phone as softkeys.

These line/call appearance buttons and lights represent physical lines or calls for your extension. By pressing a line call appearance button, you connect to the line or a call it represents. The line call appearance light indicates the status of that line or call.

When the phone is taken off-hook, the phone will automatically select a line for you.

Line Call Appearance LED Status	Description
OFF	Indicates idle line or no call activity
Rapid Flash	Indicates ringing on the line.
Slow Flash	Indicates a call is on hold.

For more information about the Line Call Appearance keys, see the *Aastra Model 6757i CT RP Phone User Guide*.

Using a Headset with your Telephone

The 6757i CT RP accepts headsets through the modular jack on the back of the phone. Contact your telephone equipment retailer or distributor to purchase a compatible headset. A non-amplified headset is required. Customers should read and observe all safety recommendations contained in headset operating guides when using any headset.

Note: For best headset performance, Aastra recommends non-amplified headset equipped with modular connector.

Making and Receiving Calls using a Headset

1. Ensure that you have selected a headset audio mode by accessing the Options menu. See the section **"Customizing your 6757i CT RP Base Unit"** on page 21 for detailed information.
2. Plug the headset into jack.
3. Press the

key to obtain dial tone or answer an incoming call. Depending on the audio mode selected from the Options menu, dial tone or an incoming call will be received on either the headset or the

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handsfree speakerphone.

4. Press the Goodbye key to end the call.

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Other Phone Features (6757i CT RP Handset)

Adjusting the Volume

Receiver Volume

When on a call and while not in any edit mode, the handset's receive volume can be adjusted using the volume control bar located on the side of the handset. The display feedback is a speaker facing the right side of the display with a rectangular box on the right side of the speaker. This box indicates the relative volume of the receiver volume:

Alerter Volume

The volume control bar is also used to adjust the alerter volume while the set is idle or while the set is alerting (ringing).

The alert volume icon indicates that the alerter volume is shown while the volume bar shows the relative volume: . The volume levels range from off ( ) to full volume ( )

Handset Status Light (LED)

The multifunction Handset LED provides the following user feedback:

Handset LED Status	Description
Slow Flash	Indicates you have a message(s).
Rapid Flash	Indicates an alerter tone is in progress. (See next paragraph).
Intermittent Flash	Indicates the phone is set on "mute".
Intermediate Flash	Indicates the call is on hold.
ON solid	Indicates you are on an active call.

Alerter Tones

The 6757i CT RP cordless handset uses tones to provide information as follows:

Handset Alerter Tones	Description
Alerting	Provides user selected alerter tones.
Battery	Provides "Battery low" warning tone every 3 minutes.
Hold	Provides "Flash ring" to notify of call on hold.

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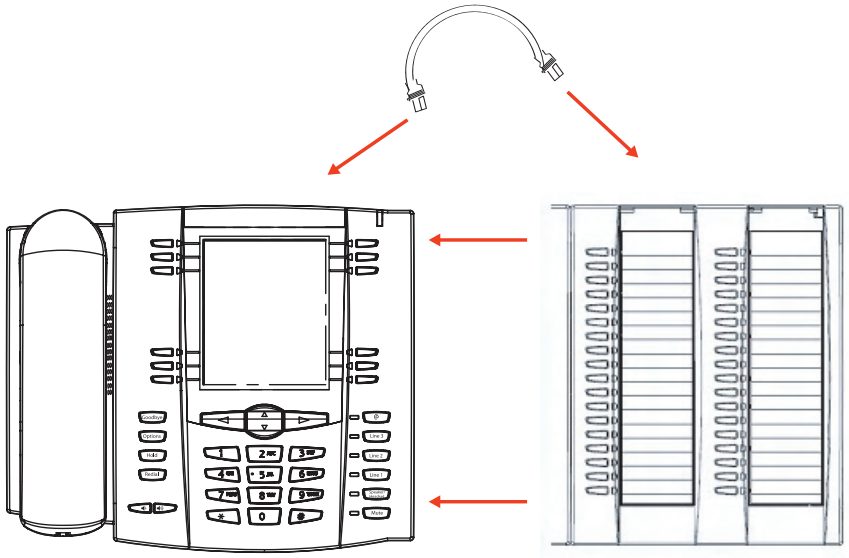
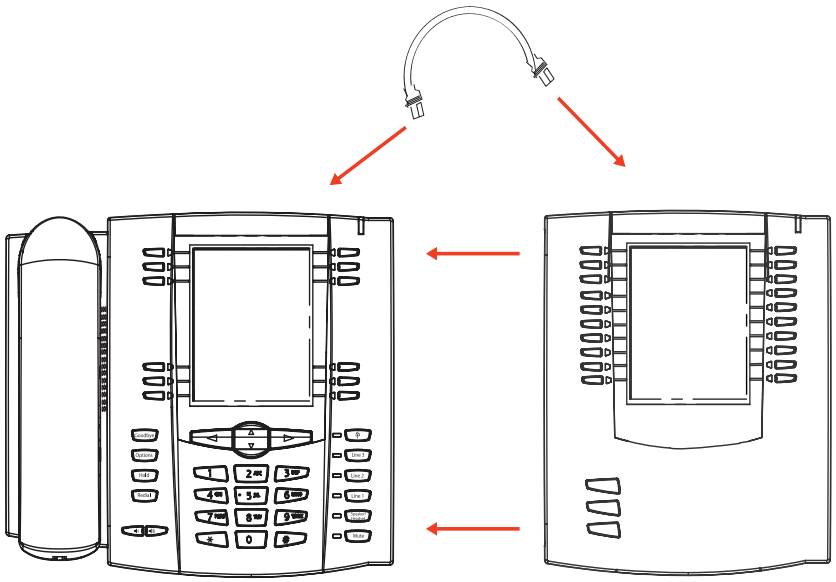
Model M670i and M675i Expansion Modules

The 6757i CT RP Phone offers optional Expansion Modules that attach to the right side of the phone to provide additional softkeys.

Model M670i



Model M675i



The M670i provides 36 additional softkeys on a 6757i CT RP Phone. The M675i provides 60 additional softkeys.

Each key provides an LED for indicating call status. The M670i provides a paper label for convenient key labeling, and the M675i provides an LCD for displaying key labeling.

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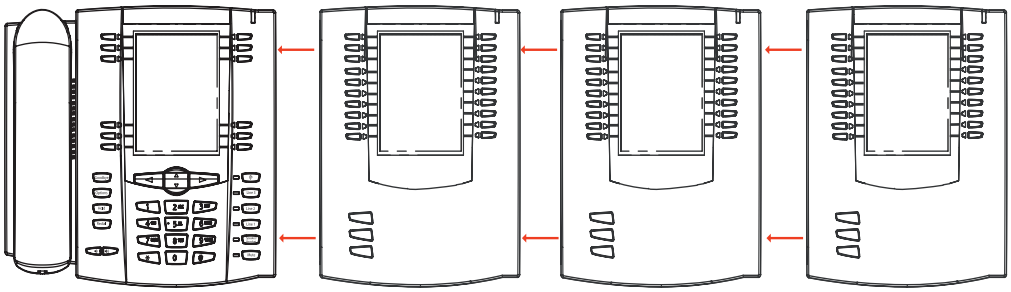
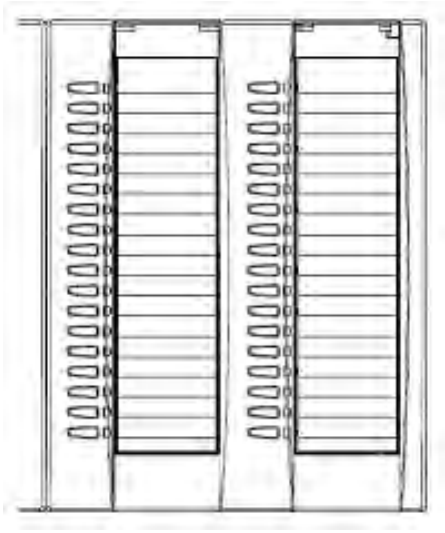
Additional modules (up to 3 total modules) can be piggy-backed to an existing module providing an additional 108 softkeys with M670is and an additional 180 softkeys with M675is. You connect the additional modules to the right side of an existing module. The following figure illustrates the addition of multiple M670i modules on the 6757i CT RP phone.

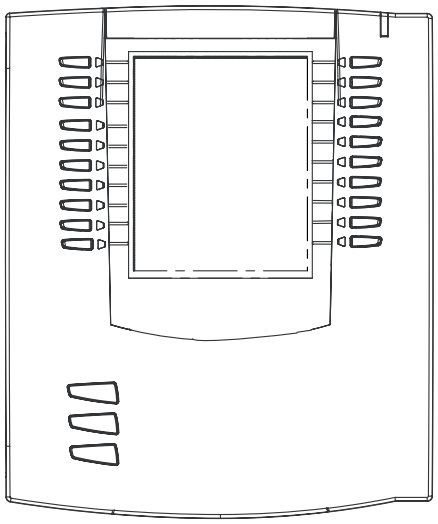


Installing the M670i or M675i

On the M670i, there are 18 softkeys in each column (totaling 36 keys) on the keypad. On the M675i, there are 10 softkeys in each column (totaling 20 keys) on the keypad. The M675i also provides 3 keys at the bottom left of the unit that allow you to configure 20 keys for each button (totaling 60 softkeys).



M670i



M675i

The module connects to the right side of the 6757i CT RP phone via an RJ-45 connector.

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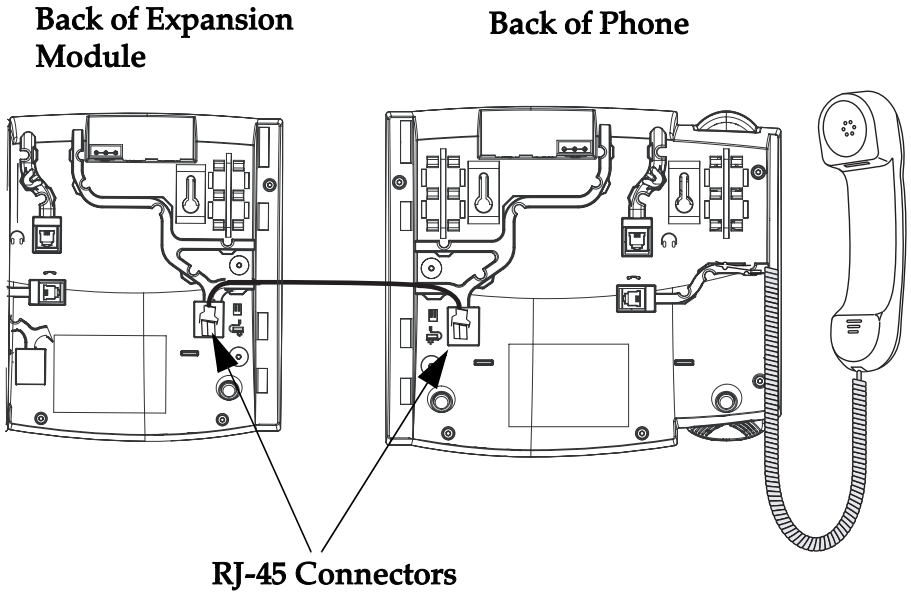
Connecting the Expansion Modules to Your Phone

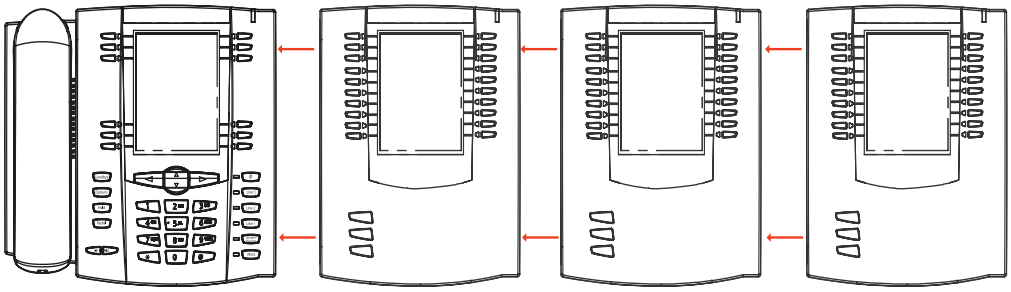
Use the following procedure to connect the M670i or the M675i to your 6757i CT RP phone.

1. Turn your phone over to show the bottom of the phone.
2. Turn the expansion module over to show the bottom of the module.
3. Connect one end of the RJ-45 cable to the RJ-45 port on the back of your phone as indicated in the illustration below.



4. Connect the other end of the RJ-45 cable to the RJ-45 port on the back of the expansion module as indicated in the illustration above.
5. Turn over both units to sit face up on the desk with the expansion module sitting flush against the right side of the phone.

Note: Install additional modules as applicable using additional RJ-45 cables. You must attach any additional module to the right side of an existing module (piggy-backed) as shown in the following illustration.



For more information about setting the softkeys, see the *Aastra Model 6757i CT RP Phone User Guide*.

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Troubleshooting Solutions

Why is my handset not working?

Check to ensure that the handset cord is fully connected to both the phone and handset. See the section **"Connecting a Handset or Headset"** on page 16 for information.

Why is my speakerphone not working?

If you press Speaker/ Headset and the speaker light flashes and you do not hear dial tone, the Set Audio option has been used to set up the phone for headset use; press Speaker/ Headset a second time. If the light goes out, the phone is set up to be used only with a headset or handset. If the light stays on steady and you hear dial tone, you can alternate between the speakerphone and the headset by pressing Speaker/ Headset. See the section, "Set Audio" on page 25 for instructions on how to change the `Set Audio` feature.

Why is my display blank?

Ensure that power is being provided to your phone. If your Network does not provide Inline power over Ethernet, you can obtain an additional accessory, the a PoE inline power injector, to provide power over Ethernet locally to your phone. See the section **"Connecting to the Network and to Power"** on page 14 for details.

Why can I only see 4 options when the installer or user guide says there are more?

The telephone screen will only show 4 options at a time. To see more, press the down arrow button ▽ .

Can I turn the backlight for the screen on and off?

Yes. You can use the IP phone user interface to turn ON and OFF the backlight for the screen.

1. Press the Options key.
2. Select **Display->Backlight**.
3. Press the **Change** key to turn the backlight on and off.
4. Press **Save** to save the change.

Why does the telephone wobble?

Make sure the cords are routed properly through the back of the phone, as indicated in the section, **"Connecting a Handset or Headset"** on page 16. Check that the leg stands have been properly snapped into place. Since the legs can be oriented in two different ways and in two different positions to offer four different phone viewing angles, check that both legs are oriented in the same direction and in the same position on either side of the phone.

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Limited Warranty

Aastra Telecom warrants this product against defects and malfunctions during a one (1) year period from the date of original purchase. If there is a defect or malfunction, Aastra Telecom shall, at its option, and as the exclusive remedy, either repair or replace the telephone set at no charge, if returned within the warranty period.

If replacement parts are used in making repairs, these parts may be refurbished, or may contain refurbished materials. If it is necessary to replace the telephone set, it may be replaced with a refurbished telephone of the same design and color. If it should become necessary to repair or replace a defective or malfunctioning telephone set under this warranty, the provisions of this warranty shall apply to the repaired or replaced telephone set until the expiration of ninety (90) days from the date of pick up, or the date of shipment to you, of the repaired or replacement set, or until the end of the original warranty period, whichever is later. Proof of the original purchase date is to be provided with all telephone sets returned for warranty repairs.

Exclusions

Aastra Telecom does not warrant its telephone sets to be compatible with the equipment of any particular telephone company. This warranty does not extend to damage to products resulting from improper installation or operation, alteration, accident, neglect, abuse, misuse, fire or natural causes such as storms or floods, after the telephone is in your possession.

Aastra Telecom shall not be liable for any incidental or consequential damages, including, but not limited to, loss, damage or expense directly or indirectly arising from the customers use of or inability to use this telephone, either separately or in combination with other equipment. This paragraph, however, shall not apply to consequential damages for injury to the person in the case of telephones used or bought for use primarily for personal, family or household purposes.

This warranty sets forth the entire liability and obligations of Aastra Telecom with respect to breach of warranty, and the warranties set forth or limited herein are the sole warranties and are in lieu of all other warranties, expressed or implied, including warranties or fitness for particular purpose and merchantability.

Warranty Repair Services

Should the set fail during the warranty period;

In North America, please call
1-800-574-1611 for further information.

Outside North America, contact your sales representative for return instructions.

You will be responsible for shipping charges, if any. When you return this telephone for warranty service, you must present proof of purchase.

After Warranty Service

Aastra Telecom offers ongoing repair and support for this product. This service provides repair or replacement of your Aastra Telecom product, at Aastra Telecom's option, for a fixed charge. You are responsible for all shipping charges. For further information and shipping instructions;

In North America, contact our service information number: 1-800-574-1611.
Outside North America, contact your sales representative.

Note: Repairs to this product may be made only by the manufacturer and its authorized agents, or by others who are legally authorized. This restriction applies during and after the warranty period. Unauthorized repair will void the warranty.

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Index

A

audio, setting 25

B

backlight 25
base station
    location 19
base station guidelines 3
battery
    guidelines 3
    status 20
belt clip 20

C

call timer 29
callers list key 9
conference key 9
contrast level 25

D

desk installation 17
dialpad, live 25
directory key 9

E

expansion
    installing 34
    module M670i 6, 33
    module M675i 6, 33

G

goodbye key 8

H

handset
    backlight setting 28
    call key 11
    call timer 27
    connecting 16
    features key list 10
    guidelines 3
    key lock 28
    language 27
    menu key 11
    mute key 11
    release key 11
    ring tone 27
    silent alert 28
    softkeys 10
    vibrate setting 28
    volume key 10
headset
    connecting 16
    making and receiving calls 30
    microphone volume 26
    using 20
headset mode 25
headset/speaker mode 26
hold key 8

I

indicator light 29
inline power
    not provided 15
    provided 14
installation
    base unit 12
    wall unit 18
introduction 1

K

key descriptions
    base unit 8
    handset 10
key panel
    base unit 7
    handset 10

L

language 24
lights or LEDs
    MWI 29
    speaker 29
    status 29
line settings 30
line/call appearance keys 8
locking phone 26

M

message waiting, clearing 24
mute key 8
MWI (message waiting indicator) 29

N

navigation keys 9
network
    configuration settings 26
    connecting 14
    direct connection 12

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Index

shared connection 13

O

options key 8

P

phone
- customizing 19
- features
  - base unit 1, 29
  - handset 1
- parts 5
- requirements 2
- status 26

power, connecting 14
programmable keys 9

R

redial key 8
Response Point Assistant
- installing 21
- starting 22

response point key 8
ring tone, setting 24

S

SIP settings 26
softkeys 9, 30
speaker mode 25
speaker/headset key 8
speaker/headset mode 25

T

tone set, setting 24
transfer key 9

U

user password 26

V

volume control keys 8
volume, adjusting 29

W

wall installation 18
warranty, limited 37
web user interface 23

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If you've read this owner's manual and consulted the Troubleshooting section and still have problems, please visit our Web site at www.aastra.com, or call 1-800-574-1611 for technical assistance.

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